

**BERWICK AREA SCHOOL DISTRICT
ATHLETICS TIMESHEET 2023-2024 SCHOOL YEAR**

Name _____

Activity Types (Please check all that apply)

<input type="checkbox"/> Announcer (\$40)	<input type="checkbox"/> Security (\$25/hr)	
<input type="checkbox"/> Clock Scoreboard Operator (\$40)	<input type="checkbox"/> Message Board Operator (\$40)	
<input type="checkbox"/> Clock Operator (\$35)	<input type="checkbox"/> Score Keeper (\$40)	

Account Charged (Please check the appropriate box for account code)

<input type="checkbox"/> AD-Security 10-3250-182-000-00-000-000-ADIR	<input type="checkbox"/> Girls Soccer 10-3250-182-000-00-000-000-GSOC
<input type="checkbox"/> Baseball 10-3250-182-000-00-000-000-BASE	<input type="checkbox"/> Girls Volleyball 10-3250-182-000-00-000-000-GVOL
<input type="checkbox"/> Boys Basketball 10-3250-182-000-00-000-000-BBAL	<input type="checkbox"/> Rifle 10-3250-182-000-00-000-000-RIFL
<input type="checkbox"/> Boys Soccer 10-3250-182-000-00-000-000-BSOC	<input type="checkbox"/> Soccer (MS) 10-3250-182-000-00-000-000-SOCC
<input type="checkbox"/> Boys Volleyball 10-3250-182-000-00-000-000-BVOL	<input type="checkbox"/> Softball 10-3250-182-000-00-000-000-SOFT
<input type="checkbox"/> Field Hockey 10-3250-182-000-00-000-000-FHOC	<input type="checkbox"/> Swimming 10-3250-182-000-00-000-000-SWIM
<input type="checkbox"/> Football 10-3250-182-000-00-000-000-FOOT	<input type="checkbox"/> Track 10-3250-182-000-00-000-000-TRAK
<input type="checkbox"/> Girls Basketball 10-3250-182-000-00-000-000-GBAL	<input type="checkbox"/> Wrestling 10-3250-182-000-00-000-000-WRES

Activity Details (Please check all activity types that apply)

Day	Date	Activity						
		A = Announcer CS = Clock Scoreboard Operator CO = Clock Operator	GM = Game Manager MB = Message Board Operator SK = Score Keeper	SEC = Security				
Mon	/ /	<input type="checkbox"/> A	<input type="checkbox"/> CS	<input type="checkbox"/> CO	<input type="checkbox"/> GM	<input type="checkbox"/> MB	<input type="checkbox"/> SK	<input type="checkbox"/> SEC
Tue	/ /	<input type="checkbox"/> A	<input type="checkbox"/> CS	<input type="checkbox"/> CO	<input type="checkbox"/> GM	<input type="checkbox"/> MB	<input type="checkbox"/> SK	<input type="checkbox"/> SEC
Wed	/ /	<input type="checkbox"/> A	<input type="checkbox"/> CS	<input type="checkbox"/> CO	<input type="checkbox"/> GM	<input type="checkbox"/> MB	<input type="checkbox"/> SK	<input type="checkbox"/> SEC
Thu	/ /	<input type="checkbox"/> A	<input type="checkbox"/> CS	<input type="checkbox"/> CO	<input type="checkbox"/> GM	<input type="checkbox"/> MB	<input type="checkbox"/> SK	<input type="checkbox"/> SEC
Fri	/ /	<input type="checkbox"/> A	<input type="checkbox"/> CS	<input type="checkbox"/> CO	<input type="checkbox"/> GM	<input type="checkbox"/> MB	<input type="checkbox"/> SK	<input type="checkbox"/> SEC
Sat	/ /	<input type="checkbox"/> A	<input type="checkbox"/> CS	<input type="checkbox"/> CO	<input type="checkbox"/> GM	<input type="checkbox"/> MB	<input type="checkbox"/> SK	<input type="checkbox"/> SEC
Sun	/ /	<input type="checkbox"/> A	<input type="checkbox"/> CS	<input type="checkbox"/> CO	<input type="checkbox"/> GM	<input type="checkbox"/> MB	<input type="checkbox"/> SK	<input type="checkbox"/> SEC

Payroll reserves the right to return incomplete/unsigned timesheets for completion.

Note: Please adhere to the payroll schedule. Late timesheets will be processed the following pay cycle.

DO NOT HOLD TIME CARDS. The District is assessed penalties and interest for late payroll reporting to retirement.

Employee Signature

Athletic Director Signature

_____/_____/_____
Date Submitted